



Form No.....

**NEHRU GRAM BHARATI, (DEEMED TO BE UNIVERSITY)**

KOTWA, JAMUNIPUR, DUBAWAL, PRAYAGRAJ

IN-PERSON / IN- ABSENTIA

.....APPLICATION FORM FOR DEGREE

1.	Name of the candidate in full <b>(IN BLOCK LETTERS)</b> as registered for the University Examinations in English and Hindi both.	English:-	
		Hindi :-	
2.	Father's /Husband Name <b>(IN BLOCK LETTERS)</b> <b>As written in Mark sheet</b>	Father's Name English:-	
		Hindi:-	
		Husband Name:- English:-	
		Hindi:-	
3.	Male/Female	:	
4.	Postal address with Pin-Code to which communication may be sent (IN BLOCK LETTERS)	:	
		Email-id :	
		Mobile No. :	
5.	<b>Examination Passed with details</b> <b>Note:</b> Copy of the final year marks statement/ Provisional Degree Certificate (if applicable) of the Examination passed and an Identify card should be enclosed. <b>For Ph.D</b> – copy of the Notification for award should be enclosed	Exam	:
		Division / Grade obtained	:
		Enrolment No.	:
		Year- Month	:
6.	Existing Position of the candidate after completing the course from NGB(DU)		
	(i) Name of the course in which he/she has joined for any further education/Institution.		
	(ii) Name of the designation, Address of the Office/Department if employed.		
	(iii) Name and Address of the Office if engaged in family profession or self business.		
	(iv) Name of exam/Year, If preparing/qualifying for any competitive examination.		
7.	If the prescribed fees deposited in University's account? (Rs. 700/- by way of personal receipt Rs. 1000/- by way of the getting through Dak.	If yes, enclose DD/ Cash - receipt	Amount
			Date

Place:

Date:

Signature of the candidate

**NOTE: Instructions to candidate see – Page 2**

**NEHRU GRAM BHARATI DEEMED TO BE UNIVERSITY**  
**Degree Application Form Receipt**

Receipt No.....

Name:-.....

Father's/Husband's Name:-.....

Applied for Course:-.....

Received by

(Signature with full name)

## INSTRUCTIONS TO CANDIDATES :

1. Candidate should write his/her name (In Block Letters) legibly as registered for the University Examination.
2. Copies of marks statement Provisional Degree of all the Examinations **duly self attested and identity card (PAN, Voter ID, Bank Passbook, Adhar etc.) should also be enclosed.**
3. Candidate should write his/her course clearly in the application.
4. Ph.D candidate should enclose a copy of notification/Provisional.
5. Candidate should write his/her name and postal address, email-id and phone no. legibly in the columns provided for in the application.
6. The prescribed fees for the degree certificate are as follows:  
**In person Rs. 700 /-**  
**In absentia(By Post) Rs. 1000/-**
7. The candidate may download the application form from the University website [www.ngbu.edu.in](http://www.ngbu.edu.in) and remit the prescribed fees through DD drawn in favour of Nehru Gram Bharati University payable at Vijaya Bank,(Now Bank of Baroda) Hanumanganj, Branch, Prayagraj or pay in cash on University counter along with their duly filled application form.
8. Prescribed Fees once paid will not be refunded or adjusted in future.
9. Incomplete and incorrect applications will be summarily rejected and no correspondence will be entertained in the matter.
10. The degree certificates of those candidates admitted in the University IN-ABSENTIA will be sent by Registered Post after 10 days to the address given by the candidate.
11. Candidates should ensure that the particulars entered in the application must tally with the details in mark sheet , regarding name, subject of study, year of passing etc.
12. Dully filled application along with the Bank DD/Cash-receipt and copies of the marks statement should be submitted in the Controller of Examinations, office/Room No.S-17 Nehru Gram Bharati, Deemed to be University, Prayagraj.
13. When the degree of candidate is handed over to him the original or photocopy of Aadhar card is necessary.
14. The degree of the candidate will be handed over to the concerned student only after 15 days from date of submission of application form.

Controller of Examinations

